PROSPECTUS

APC Success Revision Course

Intensive three-day training package for candidates taking the Autumn 2020 APC sitting

APC SUCCESS

INTRODUCTION

This market-renowned and very popular three day training package is available for APC candidates working in real estate organisations and surveying firms that do not have access to a corporate APC training programme.

We bring together up to 15 candidates in single groups for the intensive and highly-interactive two-stage programme, which is suitable for candidates on the Commercial, Residential, Property Finance & Investment and Planning & Development APC Pathways.

Details of the dates and how to register are available via our **website** and will be treated on a first-come, first-served basis. The key details for the course are provided in this prospectus. By registering for the course, you will be joining a cohort of candidates from other firms that will be sitting their APCs at the same time as you, and we encourage candidates to support each other as they prepare for their submissions and interviews.

If you have any queries regarding this course, please do get in touch.

We hope to hear from you soon.

Miles Keeping & Vivienne Spurge
enquiries@apcsuccess.co.uk

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SYLLABUS

STAGE ONE: APC Preparation & Revision Planning

A full day interactive session (9.30am to 5pm) which will assist you with the preparation of your final submission and will cover:

- Understanding what APC assessors are seeking from your submission and final assessment
- The countdown to APC preparation: How best to spend your time preparing for your submission
- How to approach and complete all aspects of the APC submission
- Using the APC Assessment Resource Centre (ARC) system
- How to present your Case Study at your final assessment interview
- An RICS Ethics overview and how to prepare for the online RICS Ethics e-learning test
- An overview of important statutes, regulations and RICS publications
- Advice on time management and planning your revision

Please note that in accordance with RICS guidelines, as an external trainer it will not be possible to read your submission and make comments. However, on-going social media/email support is available to answer any queries which you may have.

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STAGE TWO: APC Revision

Two full days (9.30am to 5pm) of intensive and interactive revision sessions. You will receive up-to-date APC reference material prior to the first session. The sessions will cover:

Day 1

- Conduct Rules, Ethics and Professional Practice
- Mandatory competencies
- Core competencies: Inspection, Measurement, Valuation (& Development Appraisals)
- How to respond to Assessors' questions: Practical Question & Answer techniques
- Revision techniques: Action planning for the final assessment

Day 2

- A recap on Ethics and Regulation
- Selected optional competencies (dependent on pathways)
- Case study presentations and Question & Answer session
- A review of topical issues pertinent to different pathways
- How to prepare for the final assessment interview
- Your questions and concerns

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DETAILS

Delegates

Each session will consist of around 15 delegates and we encourage each group to work together outside of the sessions to benefit from collaborative working and mutual support.

Ongoing support

We provide ongoing, out-of-session support for delegates via our online course hub and email.

Trainer

The courses will be delivered by Jon Wright MRICS who has been involved with the RICS APC process since 1995 and has delivered APC training since 2007. He is an APC Chair, Auditor and Appeal Panel Member. His property specialisms are commercial/corporate real estate with a particular focus on landlord & tenant, property/strategic management and corporate occupier solutions.

Venue

Portman Lounge, Marylebone, London

Cost for this two stage, three-day training package:

£900 + VAT per person.

This includes:

- Three days of highly interactive training
- All course materials
- Reference material
- Ongoing email & social media support from APC Success
- Allocation into an APC study group for peer working and support
- Lunch on each day

CLICK HERE TO SEE OUR NEXT AVAILABLE COURSE DATES

Whilst all reasonable effort will be made to ensure that these details are correct at the time of publication, details relating to venue. dates and trainer may be subject to change. Any such changes will be communicated to registered participants with as much notice as possible.

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